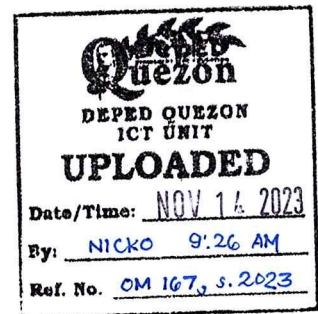




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



13 November 2023

OFFICE MEMORANDUM
OM No. 167, s. 2023

BENCHMARKING ACTIVITY OF SDO DASMARIÑAS ON THE ICT SYSTEMS OF SDO QUEZON

TO: Assistant Schools Division Superintendents
Division Chiefs
Section/Unit Heads
All Others Concerned

This Office informs all Division personnel about the **BENCHMARKING ACTIVITY OF THE SDO DASMARIÑAS ON ICT SYSTEMS OF SDO QUEZON** on November 14, 2023.

The aforementioned activity will commence with a short program which will be held at the Library Hub at 8:00 in the morning.

Attached herewith are the list of participants and program of activities.

For your information, guidance and widest dissemination.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Admam11/13/2023

DEPEDQUEZON-TM-SDS-04-010-005



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
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Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



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LIST OF PARTICIPANTS

SDO DASMARIÑAS

| No. | Name | Position | Sex Assignment |
|-----|------------------------|--|----------------|
| 1 | Carlou Adao | Information Technology Officer I | M |
| 2 | Ryan Ashley Rollan | Administrative Officer V | M |
| 3 | Micah Salimbao | Administrative Officer IV - Records Unit | F |
| 4 | Jaedee Calumaya | Administrative Aide VI - Records Unit | F |
| 5 | Hydie Herbas | Administrative Aide VI - Records Unit | F |
| 6 | Jessica Grifaldo | Administrative Officer II/ OIC- Property and Supply Unit | F |
| 7 | Karren Claire Almanzor | Administrative Aide VI - Property and Supply Unit | F |
| 8 | Anatalia Amechazurra | Administrative Assistant III - Administrative Services Section | F |
| 9 | JohnVictor Santiago | Administrative Asssitant II - Administrative Services | M |
| 10 | Maricel Mendoza | Administrative Officer IV - Personnel Unit | F |
| 11 | Sheena Descallar | Administrative Assistant III - Personnel Unit | F |
| 12 | Avelina Descallar | Administrative Officer IV - Cash Unit | F |
| 13 | Perla Zapanta | Administrative Assistant III - Cash Unit | F |
| 14 | Christopher Historillo | Administrative Assistant III - ICT Unit | M |
| 15 | Patrick Chico | Driver | M |
| 16 | Lucas Maloloy-on | Driver | M |

DEPEDQUEZON-TM-SDS-04-025-003



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SCHOOLS DIVISION OF QUEZON PROVINCE

SDO QUEZON

| No. | Name | Position | Sex Assignment |
|------------------------------|--------------------------|------------------------------|----------------|
| 17 | Rommel C. Baustista | SDS | M |
| 18 | Gregorio T. Mueco | ASDS | M |
| 19 | Maria Dolores D. Atienza | AO V, Admin Services | F |
| 20 | Wilbert Porteza | ITO | M |
| 21 | Wennie O. Gaela | HRMO | F |
| 22 | Sherelyn O. Pardilla | AO IV, Records Section | F |
| 23 | Shiela E. Javen | AO IV, Cash Section | F |
| 24 | George D. Aguila | AO IV, Supply Section | M |
| 25 | Rommel T. Oczon | ICT | M |
| 26 | Reylan L. Ranillo | ADAS II, Personnel Section | M |
| 27 | Michelle P. De Mesa | ADAS III, Supply Section | F |
| 28 | Rodelio M. Esmerna, Jr. | AO II, Personnel Section | M |
| 29 | Vince Angelo L. Dedace | AO II, Admin Services | M |
| 30 | Mary Rose L. Gordula | ADAS III, Accounting Section | F |
| <i>***Nothing follows***</i> | | | |



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| Time Frame | Activity | Person Responsible |
|-------------------|---|---|
| 8:00 – 8:25 am | Preliminaries | AVP |
| 8:25 – 8:35 am | Welcome Remarks | Gregorio T. Mueco, CESO VI <i>Assistant Schools Division Superintendent</i> |
| 8:35 – 8:45 am | Inspirational Message | Rommel C. Baustista, CESO V <i>Schools Division Superintendent</i> |
| 8:45 – 8:50 am | Introduction of the Participants | Sherelyn O. Pardilla <i>AO IV, Records Section</i> |
| 8:50 – 9:10 am | System Highlights | AVP |
| 9:10 – 11:00 am | Actual Use of Individual System <ol style="list-style-type: none">Quezon's Online Document Tracking System (QODTS) V4.0Quezon Personnel Attendance Management System (QPAMS)Quezon's Online Supply Inventory System (QOSIS) V1.0Optimization of Personnel Information System (OPIS) V1.0KioskAutomated Records Inventory System (ARIS) V1.0 | Rommel T. Oczon ICT Unit Reylan L. Ranillo ADAS II, Personnel Section Michelle P. De Mesa ADAS III, Supply Section Rodelio M. Esmerna, Jr. AO II, Personnel Section Vince Angelo L. Dedace AO II, Admin Services Sherelyn O. Pardilla AO IV, Records Section |
| 11:00 – 11:40 am | Open Forum | |
| 11:40 – 11:50 am | Message from SDO Dasmaringas | Ryan Ashley B. Rollan AO V, Administrative Services |
| 11:50 – 12:00 nn | Closing Remarks | Maria Dolores D. Atienza AO V, Administrative Services |

DEPEDQUEZON-SGO-HRD-04-001-004



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